



Work Order

Today's Date: \_\_\_\_\_

Name (as it appears on credit card)

\_\_\_\_\_

Tel: \_\_\_\_\_

Email address: \_\_\_\_\_

Credit card #(MC or Visa)

\_\_\_\_\_

Shipping contact name & address (if different)

\_\_\_\_\_

Exp. date \_\_\_\_\_ Vcode \_\_\_\_\_

\_\_\_\_\_

Billing address:

\_\_\_\_\_

Recipient's dayphone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**We will charge your card when your job is ready to ship. We will email the receipt.**

Qty	Description (3)check if damaged	Edge Color Blk, Slvr, Gld, Whit, Red	Style (Plaq Mount or Float Mount)	Bevel (Standard or Micro)	Finished Size: L+W = United Inches
( )					+ + = Ui
( )					+ + = Ui
( )					+ + = Ui
( )					+ + = Ui

*Special Instructions: Please let us do the trimming! Just note your cropping instructions with a diagram. No need to worry about folds in the print; our press will get most out. Please ship flat, or rolled in a tube. We drymount and laminate the actual print you send us. Image quality will remain the same, sealed under the laminate. We are unable to ARTiPLAQ prints already laminated. **If you have questions, please call or email before shipping.** If we are unable to plaq your print we will return it to you at your expense*

Please package securely and track the package you ship us to:

**ArtiPLAQ**

**120 thadeus Street, Unit #5, South portland, Maine 04106**

ph (207) 772-2025 fax (207) 772-2733 Questions? info@artiplaq.com, www.artiplaq.com